



Code : WX

SMT DANAMMA CHANNABASAVIAH COLLEGE OF ARTS, COMMERCE, SCIENCE AND MANAGEMENT STUDIES

Kodiramasandra, NH-75, Kolar bye – Pass, KOLAR - 563103

(Affiliated to Bangalore University & Recognised by Government of Karnataka)

NAAC Accredited with 'B' Grade

PRINCIPAL : Prof. K. PUSHPALATHA

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MINUTES OF THE MEETING OF THE SDC COLLEGE INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD AT SDC COLLEGE ON 28th February, 2017 AT 3.00pm

Agenda:

1. Reading the previous minutes of meeting
2. Re constitution of the various committees.
3. Installation of CCTV camera in the campus.
4. More ICT facilities in class rooms.
5. Proposed Calendar of event.

Minutes.

Agenda1: Reading of the previous minutes

1. Reading and recording of the previous minutes: The minutes of the previous meeting was read, confirmed and recorded

Agenda2: IQAC has decided to reconstitute the various committees and cells for conducting the activities.

Agenda3:

The IQAC has urged for installation of CCTV camera in campus for continuous monitoring and observation.

Agenda4: Prof Anil PG Coordinator has requested to give ICT facilities in more number of Class rooms and a separate Audio Visual room for Post Graduation.

There being no other point to discuss, the meeting ended with vote of thanks.

Agenda5: All the Department head has prepared the proposed event for calendar and presented for final consolidation.

There was no point to discuss .The meeting was concluded with vote of thanks.

The Members:

- 1.Smt. K Pushpalatha, Principal and Chairperson IQAC
- 2.Smt. Usha Gangadhara, Secretary, SDC Group of Institutions - Management Representative
- 3.Mr. Trishul V G , Treasurer, SDC Group of Institutions - Management Representative
- 4.Mr. Satyajit Ray, HOD of CS and IQAC Coordinator
- 5.Dr Ramesh A V, HOD of Kannada, Member
- 6.Prof. T Narashimaiah, Lecturer in Commerce, Member
- 7.Prof. Anil S,PG Coordinator, Member
- 8.Mr. Shashi Kumar, Placement Officer, Member
- 9.Mr. Sadashiva MS,NSS Coordinator, Member
- 10.Mr. Mahes Babu, Coordinator of Science, Member
- 11.Mrs. Sujatha Gopi , HOD of English , Member
- 12.Ms. Rekha V , Lecturer in Commerce, Member



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-2-

- 13.Mrs. Kowsalya V, Librarian, Member
14. Mr. Arun Prasad, PRO SDC College, Member
- 15.Mr. Pradeep Charles, Office Superintendent, Member
- 16.Mr. Spandan, BCA 2017 Batch, Student Representative
- 17.Ms. Sai Madhuriya, B.Sc 2017 Batch, Student Representative
- 18.Mr. Susheel Charles, Alumni, Member
- 19.Mr.Mahindra, Industrialist, Member

Resolutions :

1. Previous meeting Agenda was approved
2. The following cells and committees were reconstituted
 - a) Anti Ragging Cell
 - b) Anti Sexual Harassment Cell
 - c) Grievance Cell
 - d) Counseling Cell
 - e) Women Empowerment Cell
 - f) Equal Opportunity Cell
3. IQAC has approved to install CCTV in the campus with the permission of Chair and Management.
4. IQAC has resolved to set up more ICT enabled Class Rooms and a Audio Visual Room.
5. Calendar of Event was prepared and approved.



K. Pushpalatha

Principal and IQAC Chairperson



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MINUTES OF THE MEETING OF THE SDC COLLEGE INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD AT SDC COLLEGE ON 12th JUNE, 2017 AT 3.00pm

Agenda

1. Reading of the previous minutes
2. Academic and Administrative.
3. Analysis of result 2016 (Even semester).
4. Conduction of more Workshops, Seminars, and Value added programs.

Minutes.

Agenda1. Reading of the previous minutes

Reading and recording of the previous minutes: The minutes of the previous meeting was read, confirmed and recorded.

Agenda2: Academic and Administrative.

The IQAC coordinator Mr. Satyajit Ray has express that there should be an Academic and Administrative audit every year as per NAAC new guidelines.

Agenda3: Admission 2017-18

The IQAC has decided to constitute an Admission Committee for upcoming UG Admission 2017-2018.

Agenda4. Analysis of result 2017 (Even semester).

All departments did a comparative analysis of results with their earlier performance and discussed in the meeting

Agenda5.

Conduction of more Workshops, Seminars, FDPs and Value added programs

All the IQAC members argued that there should more Workshops, Seminars, FDP and value added programs among various departments

There being no other point to discuss, the meeting ended with vote of thanks.

The Members:

01. Prof.K Pushpalatha, Chairperson (Principal)
02. Smt. Usha Gangadhara, Member (Mgmt)
03. Mr. Trishul VG, Member (Mgmt)
04. Dr.Ramresh A V, Member, HOD of Kan
05. Prof.T Narashimaiah, Member, HOD of Commerce
06. Prof.Anil M, Member PG Coordinator
07. Mr. Shashi Kumar,Member , Placement Officer
08. Mr.Sadashiva MS,Member,NSS Coordinator
09. Mr.Mahes Babu,Member, HOD of Physics
10. Mrs.Sujatha Gopi,Member HOD of English
11. Ms.Rekha V Member,Lecturer in Commerce
12. Mrs.Kowsalya V,Member,Librarian



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-2-

13. Mr.Arun Prasad, Member, PRO
14. Mr.Pradeep Charles,Member, Office Superintendent
15. Mr.Mahindra, Industrialist, Member
16. Mr.Spandan Member, Student
17. Ms.Sai Madhuriya,Member,Student
18. Mr.Susheel Charles,Member(Alumni)
19. Mr.Ramesh Babu, Member, Parent

Resolutions:

1. The previous minutes were approved.
2. The IQAC has approved to go ahead with Academic and Administrative and asked the different heads to prepare format and input for that with a deadline of 1 month.
3. The IQAC has approved the admission committee.
 - a) Admission Committee was formed and the strategies for admission were discussed
 - b) New application form for UG admission 2017-18 was approved
 - c) Minimum Eligibility criteria for admission and the fees structure was discussed and approved.
- 4 .Result Analysis

Following resolution was made for Result analysis.

 - a) More remedial classes are required for slow learners
 - b) There will be awards from management for Toppers and Centum holders
6. IQAC has approved for conducting more Workshops and Seminars



K. Pushpalatha

Principal and IQAC Chairperson



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**MINUTES OF THE MEETING OF THE SDC COLLEGE INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD
AT SDC COLLEGE ON 25th Sep 2017 AT 3.00pm**

Agenda

1. Reading of the previous minutes
2. Conduction of Outreach program
3. Student Progress Data Collection.
4. NSS Activity
5. Feedback collection from various stakeholders

Agenda

1. Reading of the previous minutes

Reading and recording of the previous minutes: The minutes of the previous meeting was read, confirmed and recorded.

2. Conduction of Outreach program on Digital India

The IQAC Coordinator announced that there will be an Outreach program from IQAC shortly.

3. Student Progress Data Collection (Mentoring)

IQAC has reviewed the student progress Data Collection and appreciated the student mentors for continuous maintain the student mentoring system for progress.

- 4 NSS Activity.

The NSS Coordinator has presented about the activities to be conducted to IQAC.

5. Feedback Collection.

All the Department heads were instructed to collect feedback from different stake holders.

Resolutions:

1. The previous minutes were approved.
2. The conduction of outreach program was approved
3. Student progress data collection should be verified.
4. IQAC has approved to conduct the following NSS activities
 - a) Awareness program on Tobacco.
 - b) Save and protection of Reservoir.
 - c) Swami Vivekanda Jayanti day Celebration.
 - d) Contribution to physically disabled student in an Orphanage
 - e) Human Right protection programme
 - f) Environment Conscious Programme.

The Members:

01. Prof.K Pushpalatha, Chairperson (Principal)
02. Smt. Usha Gangadhara, Member(Mgmt)
03. Mr.Trishul VG, Member(Mgmt)
04. Dr.Ramresh A V, Member,HOD of Kan
05. Prof.T Narashimaiah, Member,HOD of Commerce
06. Prof.Anil M, Member PG Coordinator



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07. Mr.Shashi Kumar,Member , Placement Officer
08. Mr.Sadashiva MS,Member,NSS Coordinator
09. Mr.Mahes Babu,Member, HOD of Physics
10. Mrs.Sujatha Gopi,Member HOD of English
11. Ms.Rekha V Member,Lecturer in Commerce
12. Mrs.Kowsalya V,Member,Librarian
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14. Mr.Pradeep Charles,Member, Office Superintendent
15. Mr.Mahindra, Industrialist, Member
16. Mr.Spandan Member, Student
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K. Pushpalatha

Principal and IQAC Chairperson



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MINUTES OF THE MEETING OF THE SDC COLLEGE INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD AT SDC COLLEGE, KOLAR ON 20th DECEMBER 2017 AT 3.00pm

Agenda

1. Reading of the previous minutes
2. Target of Zero failures in Examination
3. Alumini Meet
4. Strengthen the placement cell
5. University Ranks & Gold Medals, Bangalore University, 2017 Minutes.

Agenda

1. Reading of the previous minutes

Reading and recording of the previous minutes: The minutes of the previous meeting was read, confirmed and recorded.

2. Target of Zero failures in Examination

IQAC has requested all the members and mentors to fix a target of achieving cent percent results in upcoming academic year's .The IQAC result analysis co-coordinator Miss. Rekha Lecturer in dept. of Commerce has expressed that the slow learners are identified and steps like remedial classes, more assignments have been given to achieve zero failure target.

3. Alumini Meet

The IQAC member and former alumini of the college Mr. Shabaz Kalandar has told tentative April 2017 will be the alumini meet and there will be a Forum of Present-past students. He also told that there will be interactive session between present students and alumina.

4. Strengthen the placement cell

The Placement Officer and IQAC member Mr. Shashi Kumar has expressed his concern about more employability as many companies approached for campus recruitment along with existing visiting companies.

5. University Ranks & Gold Medals, Bangalore University, 2016

The IQAC Chairperson Smt K Pushpalattha Principal of SDC College shared the laurel brought by Ms. Saranya G who has secured 10th rank in BCA and Sanjana G K secured 10th rank in B.Sc (**Rank list was announced in December 2017**) during Bangalore University 2016 Exams. It was further decided to felicitate all the staff members for such wonderful efforts and it was agreed by all the members. Satyajit Ray IQAC coordinator, requested the IQAC Chairman to approve for felicitation on graduation There being no other point to discuss, the meeting ended with vote of thanks.



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17. Ms.Sai Madhuriya,Member,Student
18. Mr.Susheel Charles,Member(Alumni)
19. Mr. Ramesh Babu, Member, Parent

Resolution:

1. The previous minutes were approved.
2. It was resolved
3. IQAC has approved the Alumina meet schedule
4. IQAC has assured to provide all support to strengthen the Placement Cell
5. IQAC has approved the felicitation of the Rank holder on schedule date.



K. Pushpalatha

Principal and IQAC Chairperson